



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ICTMC**

PR No.: **GF-2022-09-01648**

Date: **09-13-2022**

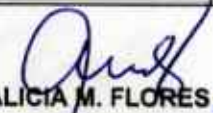
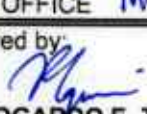
Section/End-User: **Marco L. Cabras**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **ICTMC-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isoprophyl, 90% solution	gallon	7	600.00		4,200.00
Specification: Alcohol 90% solution						
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	4	115.00		460.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	6	125.00		750.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	4	250.00		1,000.00
5	EPSON label tape cartridge compatible for Epson Label Works LW-700, white on clear, 12mmx9m	pc	6	500.00		3,000.00
6	Ink, for stamp pad, violet, 30mL, w/ applicator	btls	3	35.00		105.00
7	Masking Tape, 1"	rolls	12	60.00		720.00
8	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
9	Pen, Permanent Marker, blue, fine tip	pieces	5	60.00		300.00
10	Pen, Permanent Marker, green, fine tip	pieces	5	60.00		300.00
11	Pen, Permanent Marker, red, fine tip	pieces	5	60.00		300.00
12	Pen, Ball, blue	pieces	45	10.00		450.00
13	Stamping Pad size 2	pieces	1	155.00		155.00
14	Tape, Duct, 2" x 25m, Black/Grey	rolls	5	180.00		900.00
TOTAL						12,940.00
Purpose: For Office use						

Checked by:  DOREEN B. ALBA TWG - Office Supplies		Funds Available:  ALICIA M. FLORES <i>ICD Inc</i> HEAD, BUDGET OFFICE <i>IN</i>	
Signature: Printed Name: Designation:	Requested by:  MARCOL CABRAS	Noted by:  SEAN O. VILLAGONZALO	Approved by:  EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU