



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

0140

PURCHASE REQUEST

PPMP No. : 154-5-59-2024-0-0-4

PR No.: GF-2024-02-00579

Date: 02-20-2024

Dept./Office: ODIE

Category: **Office Supplies
and General Merchandise
Products**

Duration: **2024-01-01
to
2024-12-31**

Section/End-User: **Ma. Rachel Kim L. Aure**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-FTP-2024-1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bamboo Mugs w/ engrave VSU branding, #GoGreen and #SDG	pcs	60	600.00		36,000.00
Specification: Bamboo Mugs: * w/ engrave VSU branding, #GoGreen and #SDG						
2	Bamboo Tumbler with laser engraved VSU Branding, #GoGreen and #SDG	pcs	60	700.00		42,000.00
Specification: Specification: - Made of Bamboo - Laser engraved VSU Branding, #GoGreen, #SDG 450 ml.						
3	Caps w/ embroidered VSU branding, #GoGreen and #SDG	pcs	60	300.00		18,000.00
Specification: Caps Specifications: - w/ embroidered VSU branding, #GoGreen and #SDG - Dark Green						
4	SDG Flag (4' x 6') Reversible Micro-fiber Fabric, Sublimation	pc	1	6,000.00		6,000.00
Specification: SDG Flag specifications: 4ft. x 6 ft. - Reversible - Micro-fiber Fabric						

• Sublimation						
5	Tote bags w/ printed VSU branding, #GoGreen and #SDG	pcs	61	200.00		12,200.00
Specification: Tote bags specifications: • with printed VSU branding, #GoGreen and #SDG • White color						
6	Umbrella w/ printed VSU branding, #GoGreen and #SDG	pcs	60	300.00		18,000.00
Specification: Umbrella specifications: • with printed VSU branding, #GoGreen and #SDG • Dark green in color • Folding						
TOTAL						132,200.00
Purpose: These are needed for the Future Thinking Project.						
Checked by:  SHALOM GRACE C. SUGANO				Funds Available:  ALICIA M. FLORES		
TWG - Office Supplies and General Merchandise Products				HEAD, BUDGET OFFICE		
Signature:	Prepared by: 		Noted by: 		Approved by: 	
Printed Name:	MA. RACHEL KIM L. AURE		MA. RACHEL KIM L. AURE		DANIEL LESLIE S. TAN	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	