

SCAN HERE



PR-2022-0901-59411



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **CN**PR No.: **STF-2022-09-01305**Date: **09-01-2022**Section/End-User: **Jesusa M. Magno**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Laboratory Share**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btls	30	140.00		4,200.00
2	Battery, Alkaline, 9 volts	pcs	20	202.00		4,040.00
3	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	115.00		575.00
4	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	10	125.00		1,250.00
<b>TOTAL</b>						<b>10,065.00</b>

Purpose: To be able to use for filling of documents

Checked by:

ALICIA M. FLORES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE *ub pers*

Requested by:

Noted by:

Approved by:

Signature:

Printed Name:

Designation:

*Jesusa M. Magno*  
**JESUSA M. MAGNO***Jesusa M. Magno*  
**JESUSA M. MAGNO***Edgardo E. Tulin*  
**EDGARDO E. TULIN***ok*  
END USER*ok*  
UNIT HEAD, PROJECT LEADER*9/1/22*  
PRESIDENT, VSU