



Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: GF-2023-04-00719

Date: 04-18-2023

PPMP No.: 186-5-1551-2023-2-0-8

Category: Office Furniture

& Fixture

Dept./Office: ODS

Section/End-User: Junard C. Gucela

Project Title/Code: ODS-OFFICE OF THE INSTITUTIONAL STUDENT PROGRAMS &

Funding Source: General Fund - MOOF SERVICES(2023)

Item pescription Unit Qty Unit Cost PAR/ICS Total Cost

1 Office Steel Rack Shelves, 5
Layers unit 1 10,000.00

Specification:

?Boltless warehouse office Steel Rack Shelves

?with rubber feet tippings

?40cm (layer height) x 120cm (length) x 200cm (height)

?5 layer steel rack

	TOTAL								10,000.00
Purpose: for Office Supplies									
Checked by: LEO A. MAMOLO						Funds Available: ALICIA M FLORES			
TWG - Office Fulniture & Fixture						HEAD, BUDGET OFFICE			
	Requested by:			Noted b	y:	_			Approved by:
Signature:				Medb lat			dolat		Mendobet
Printed Name:	JUNARO C	GUCELA		MANOLO B.			B. LORETO JR.		EDGARDO E. TULIN
Designation:	END (JSER		UNIT HEAD, PROJECT LEADE					PRESIDENT, VSU