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PR-2024-0813-216285



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 146-1-335-2024-11-0-23

Dept./Office: USHER

PR No.: STF-2024-08-01543

Date: 08-13-2024

Section/End-User: Clara P. Mercado

Category: Office Supplies

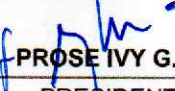
Funding Source: Special Trust Fund

Project Title/Code: Medical Supplies 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Absorbent Cotton, 400 g	packs	20	300.00		6,000.00
2	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	5	300.00		1,500.00
3	Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity	pcs	1	1,400.00		1,400.00
4	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pcs	5	250.00		1,250.00
5	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	pcs	5	300.00		1,500.00
6	Exhaust Fan (Industrial wall exhaust fan, 12")	unit	2	1,600.00		3,200.00
7	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	15	150.00		2,250.00
Specification:						
8	Liquid Hand Soap	gallon	5	600.00		3,000.00
9	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	20	150.00		3,000.00
10	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	12	204.00		2,448.00
11	Water Container / Water Drum / Utility Pail, durable plastic, at least 88L capacity	pcs	3	1,100.00		3,300.00
TOTAL						28,848.00

Purpose: For Hospital Use

Checked by:	Funds Available:
 VIVIAN V. BALBARINO	 ALICIA M. FLORES
TWG - Office Supplies	HEAD, BUDGET OFFICE

Signature:	Prepared by:  CLARA P. MERCADO	Noted by:  ELWIN JAY V. YU	Approved by:  PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU