



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-1220-83119

PURCHASE REQUEST

PPMP No. : 200-5-2088-2022-11-0-13

PR No.: GF-2022-12-02498

Date: 12-20-2022

Dept./Office: DPhys

Category: Office Supplies
and General Merchandise
Products

Section/End-User: Perlie A. Gucela

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2021-07 (2022)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Refill, for Whiteboard Marker, Black, 30mL	btls	1	165.00		165.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	5	289.00		1,445.00
Specification: bright white, high premium quality						
3	Pen, Whiteboard Marker, black	pieces	10	50.00		500.00
TOTAL						2,110.00

Purpose: Office Use

Checked by: DOREEN B. ALBA		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies and General Merchandise Products		HEAD, BUDGET OFFICE	
Signature:	Requested by: PERLIE A. GUCELA	Noted by: REV RHIZZA L. AURE	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU