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PR-2023-1018-152143



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 161-5-2641-2023-8-0-11

Dept./Office: ARIC

PR No.: GF-2023-10-02605

Date: 10-18-2023

Section/End-User: Maria Rhoda A. Salas

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2021-13 (CC)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	5	600.00		3,000.00
2	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	1	220.00		220.00
3	J Handle Umbrella Black 23 inches	pcs	4	250.00		1,000.00
4	Paper, Bond, A4, S-20, 70 gsm	reams	3	253.00		759.00
Specification: bright white, high premium quality						
5	Paper, Bond, A4, S-24, 80 gsm	reams	5	289.00		1,445.00
Specification: bright white, high premium quality						
6	Paper, Manila	pcs	100	6.00		600.00
7	Pen, Permanent Marker, black, broad tip	pieces	5	60.00		300.00
8	Pen, Sign, .5mm, Gel-type, Blue	piece	22	35.00		770.00
9	Polyethylene bags 12 x 18, autoclavable	packs	3	400.00		1,200.00
TOTAL						9,294.00

Purpose: Laboratory Use

Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: MARIA RHODA A. SALAS	Noted by: EDGARDO E. TULIN	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			