



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 20-1-897-2023-6-0-21

Dept./Office: **IHK**

PR No.: **STF-2023-07-01148**

Date: **07-11-2023**

Section/End-User: **Marvin B. Bandalan**

Category: **Costumes**

Funding Source: **Special Trust Fund**

Project Title/Code: **IHK SCOG- Common Funds**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Cap for Support Officials (SCUAA)	pc	270	200.00		54,000.00
<b>Specification:</b> Design will be provided						
2	T-Shirt for Support Officials (SCUAA)	pc	270	200.00		54,000.00
<b>Specification:</b> Design and Sizes will be provided						
<b>TOTAL</b>						<b>108,000.00</b>
Purpose: For SCUAA 2023 support officials						
Checked by:  <b>JED ASAPH D. CORTES</b> TWG - Costumes				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature: Printed Name: <b>MARVIN B. BANDALAN</b> Designation: <b>END USER</b>		Requested by:  <b>CHARIS B. LIMBO - RIVERA</b> <b>UNIT HEAD, PROJECT LEADER</b>		Approved by:  <b>EDGARDO E. TULIN</b> <b>PRESIDENT, VSU</b>		