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PR-2023-0419-112597

04/26/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 180-5-605-2023-2-0-4

Dept./Office: OUS

PR No.: STF-2023-04-00738

Date: 04-19-2023

Section/End-User: Antonieta D. Israel

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: BOR-US

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	PVC Plastic Cover, A4, 300micron	pack	2	850.00		1,700.00
2	Ring Binder, plastic, 25mm ,1" black	pieces	20	30.00		600.00
3	Ring Binder, plastic, 51mm 2" black	pieces	50	55.00		2,750.00
TOTAL						5,050.00

Purpose: for office use

Checked by:		Funds Available:	
JED ASAPH D. CORTES		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ANTONIETA D. ISRAEL	GUINALDO C. FERNANDEZ JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU