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PR-2024-1010-229774



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0630**Dept./Office: **AdO**PR No.: **GF-2024-10-02869**Date: **10-10-2024**Section/End-User: **Rubelyn P. Fernandez**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **AdO_2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	8	350.00		2,800.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	8	350.00		2,800.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	8	350.00		2,800.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	8	350.00		2,800.00
TOTAL						11,200.00

Purpose: For office use.

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: RUBELYN P. FERNANDEZ Chief of DRC	Noted by: RAYMUND M. IGCASAMA UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU