

## Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PPMP No.: 216-5-992-2023-6-0-0

Dept./Office: CaO

PR No.: **GF-2023-07-01291** 

Date: 07-26-2023

Section/End-User: Valerie C. Valenzona

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: CaO-2023

| Item  |                                      | Item Description | Unit | Qty      | Unit Cost                               | PAR/IC              | cs          | Total Cost |  |
|---|--------------------------------------|------------------|------|----------|---|---------------------|-------------|------------|--|
| 1   | Official R                           |                  | pads | 200      | 363.00                                  |                     |             | 72,600.00  |  |
| Specification:  Personalized and carbonized official receipt. |                                      |                  |      |          |   |                     |             |            |  |
|   |                                      | TOTAL            |      |          |   |                     |             | 72,600.00  |  |
| Purpose: For Office Use                                       |                                      |                  |      |          |   |                     |             |            |  |
| Checked by:  JED ASAPH D. CORTES  Funds Available:            |                                      |                  |      |          |   |                     | FLORES      |            |  |
| TWG - Office Supplies   |                                      |                  |      |          |   | HEAD, BUDGET OFFICE |             |            |  |
|   | ature:  VALERIE C. VALENZONA 3/26/78 |                  |      | oted by: |   |                     | pproved by: | E. TULIN   |  |
| Desig   |                                      |                  |      |          | IIT HEAD, PROJECT LEADER PRESIDENT, VSU |                     |             |            |  |