



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 150-4-1535-2022-11-0-7

Dept./Office: PCC

PR No.: TF-2022-12-02486

Date: 12-19-2022

Section/End-User: Mariles V. Bulawan

Category: Labor Services

Funding Source: Trust Fund

Project Title/Code: PCC-407/ PL480

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AI Service Provider execute CONTRACT CALF PRODUCTION BY AI SERVICES	lot	1	90,000.00		90,000.00

Specification:

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. That the Project Implementer is in need of the AI Service Provider who agrees to execute the Calf Production Project, identify and appoint AI technicians to carry out AI, monitor and pay the AI Technicians according to AI services, pregnancy diagnosis results, and calf produced.
2. That the AI Service Provider has accepted and signified his intention to provide the services needed by the Project Implementer,
3. That the AI Service Provider hereby possess the requisite education, experience, qualifications, skills, training and resources required to perform the job as described herein;
4. That the AI Service Provider attest that he is not related within third degree of consanguinity and affinity to the signatories of this contract nor has been previously dismissed from any government service nor involved in any financial anomalies.

5. Scope of Works:

The Project Implementer shall:

- a) The Project Implementer shall pay the AI Service Provider according to agreed schedule and amount.
- b) monitor the project implementation and output ensuring achievements of targets and schedules.
- c) ensure that the AI Service provider has executed the project properly and efficiently, submitted the data and documents completely and accurately, and liquidated the provided funding on schedule.
- d) pay the AI Service Provider completely according to the number of calves produced during the agreed period.
- e) ensure the accountability, correctness, and reliability of all reports of AI, pregnancy, and calf production provided by the AI Service Provider and submit it regularly to the Head of Philippine Carabao Center (PCC) Operations Unit.

The AI Service Provider shall:

- (a) identify the AI Technicians who will do the AI, ensure their competence, present the Directory of Breedable Buffaloes directly to the Project Implementer and indicate the target of calf production when requested or mutually agreed upon schedule, to ensure the

establishment and implementation of the project/program on scheduled time with appropriate direction and content;

- (b) Develop the payment scheme for the AI Technicians and coordinate it with the Project Implementer;
- (c) Assist in gathering data and reporting of relevant research proposals to Project Implementer ;
- (d) Guide, coach and monitor the performance of AI technicians considering all issues and concerns relevant to the project implementation and submission of status of the project/program through electronic mail to the Project Implementer;
- (e) Shall ensure that facts and figures contained in the reports are accurate and literatures are properly cited particularly in the technical contents of the report; and,
- (f) Perform other tasks relevant to the above mentioned activities and as required by the Project Implementer.

6. Other Terms and Conditions

- (a) The AI Service Provider shall make himself available to present the final reports before the Project Implementer officials and relevant entities when necessary.
- (b) No employer-employee relation shall exist between the Project Implementer and the AI Service Provider.
- (c) The Project Implementer shall be responsible in the coordination should there be need for relevant information/data, scheduling of activities, travel requirements, logistical arrangements, as well as to provide for other related expenses (subject to existing accounting and auditing rules and regulations), to ensure timeliness and avoid miscommunications.
- (d) The Project Implementer shall provide frozen semen and liquid nitrogen and other regularly used AI paraphernalia to the AI Service Provider for the execution of the program/project.

7. Ownership of Project Assets

- (a) The documents prepared and furnished by the AI Service Provider to the Project Implementer are property of the PCC and shall comply with the PCC Intellectual Property Policy and its implementing guidelines, specifically to: Disclose promptly to the PCC any information thereto which the AI Service Provider may solely or jointly with other discoveries, generate or create in the performance of this agreement.

8. Force Majeure

- (a) If one party is temporarily unable to meet any of its obligations under this Contract Agreement due to force majeure, a written notice shall be sent to the other within fifteen (15) days from its occurrence, in which case such obligation of the party shall be suspended for the duration of the force majeure. Neither party shall be liable for the losses, damages or delays due to force majeure. Force majeure includes Acts of God, strikes, war, riot, earthquake, storm, flood, civil disturbances, government action, or other circumstances reasonably beyond the control of either party.

9. Suspension and Termination

- (a) The Project Implementer may, by notice of the AI Service Provider, suspend in whole or in part, the disbursement of fund hereunder if the AI Service Provider fails to carry out any of its obligations under this Contract Agreement, or under any other condition which, in the reasonable opinion of the Project Implementer, interferes or threatens with the successful carrying out of the Contract Calf Production or the accomplishment of the purposes of this Contract Agreement.
- (b) In the event of a major delay in the implementation of the Contract Calf Production the Project Implementer may suspend the payments as scheduled. In the event, the AI Service Provider shall prepare a modified budget and payment schedule for written approval of the Project Implementer. Payment shall resume in accordance with the modified schedule.
- (c) The Project Implementer may terminate this Contract Agreement not less than thirty (30) days after providing a written notice to

the AI Service Provider if:

i. The AI Service Provider is in default of any term, or failed to provide correct information on rates relating to the Contract Agreement; or

The Project Implementer determines, in its sole discretion, that AI Service Provider has engaged in corrupt or fraudulent practices.

(d) The AI Service Provider may, by written notice to the Project Implementer, terminate this Agreement if:

i. Payments are not received within thirty (30) days after the due dates, and such default has not been remedied in fifteen (15) calendar days after the notice has been given by the AI Service Provider to the Project Implementer.

ii. In the case of force majeure, if such continues for thirty (30) calendar days after the AI Service Provider has been relieved of its obligation in accordance with the provision of Section 8 on Force Majeure.

(e) In the event of pre-termination or recession of this Contract Agreement, the AI Service Provider should take immediate actions to bring the Services to a close in a prompt and orderly manner and keep expenses to a minimal. The AI Service Provider is entitled to payment proportionate to the work performed. Termination of this Contract Agreement shall relieve either party of obligation arising prior to such termination.

10. Term of Agreement

The completion of the Contract Calf Production is required within two (2) years after receipt of Notice to Proceed.

11. Term of Payment

(a) In consideration of the payments to be made by the Project Implementer to the AI Service Provider as hereinafter mentioned, the AI Service Provider hereby covenants with the Project Implementer to execute and complete the Contract Calf Production and remedy any problem therein in conformity with the provisions of this Contract Agreement in all respects.

(b) The Project Implementer hereby covenants to pay the AI Service Provider in consideration of the execution and completion of the Contract Calf Production and the remedying of problems wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract Agreement at the times and in the manner prescribed by this Agreement.

(c) The Project Implementer shall pay the AI Service Provider in the following terms (valid for the period of contract covered):

Upon validation of submitted list of AI served following the standard AI reporting system by the AI Service Provider to the Program Implementer (maximum of two billings) P200.00 pesos per AI service rendered (could vary based on the computation on efficiency)

Upon validation of the submitted resultant number of pregnant animals following the pregnancy monitoring form P300.00 per recorded pregnancy (could vary based on the computation on efficiency)

Upon validation of submitted calf production report not more than 15 months after the completion of AI target. (11 months gestation period of buffaloes plus 3 months monitoring and processing time) Remaining balance on the cost of the produced calves at P2,000/calf.

(d) **Other supporting documents needed prior to release of payments are as follows:**

i. PCC AI forms

ii. PCC A.I. Receipts duly signed by farmers

iii. Pregnancy Monitoring Form



iv. Calf Production Monitoring Form

- v. Farmer or any family member's telephone or cell phone number
- vi. Picture of pregnant animal with farmer recipient.
- vii. Records of calf registry
- (e) In case the target calf is not achieved due to poor efficiency, PCC may extend the duration of the contract of at most 3 months. Upon failure to achieve, given the extended period, the Service Provider will only be paid based on the actual calves produced.
- (f) The AI Service Provider shall make the necessary personal tax filings and payments.
- (g) Final payment shall be made by the Project Implementer only after the written final reports have been submitted by the AI Service Provider and approved by the Project Implementer.

Note: Service Provider must be a Civil Society Organization (CSO) accredited by the government.

	TOTAL							90,000.00
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Purpose: For Calf drop production by AI services

Checked by:	 MICHAEL DOMINIC M. CARIDO		Funds Available:	 NICK FREDDY R. BELLO
	TWG - Labor Services		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:	
Printed Name:	MARILES V. BULAWAN	FRANCISCO G. GABUNADA JR.	EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU	