



PURCHASE REQUEST

Dept./Office: **NARC**PR #: **GF-2021-09-01117**Date: **09-27-2021**Section/End-User: **Cielo F. Señara**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **NARC Overhead**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Steel Rack Shelves, 5 Layers	unit	1	10,000.00	ROBELYN T. PIAMONTE	10,000.00

Specification:

Boltless warehouse office Steel Rack Shelves

with rubber feet tipings

40cm (layer height) x 120cm (length) x 200cm (height)

5 layer steel rack

2	Office Table with 3 drawers	unit	1	14,999.00	ROBELYN T. PIAMONTE	14,999.00
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Specification:

Office Table, 3-drawers side by side, 1 drawer at the center, material: wood

3	Senior Executive High back chair	pc	1	6,500.00	ROBELYN T. PIAMONTE	6,500.00
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Specification:

double-layer cushion with genuine leather armrest,

with back-rest reclining adjustment and knee tilt mechanism

	TOTAL					31,499.00
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Purpose: for office use

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 CIELO F. SEÑARA	 ROBELYN T. PIAMONTE	 EDGARDO E. TULINC
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU