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PR-2024-0830-219631



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-083024-0382**Dept./Office: **DMath**Section/End-User: **Genalyn M. Apas**Funding Source: **Special Trust Fund**PR No.: **STF-2024-08-01618**Category: **Office Supplies**

Project Title/Code: **DMath-2024**
ERLina Jr. Research Project
(ISR.DMath.0123-0124.01)

Date: **08-30-2024**

Duration: **2024-07-01**
 to
2024-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Eraser, Blackboard, wood design, Big (3x13x5cm)	pcs	7	56.00		392.00
2	Eraser, whiteboard, magnetic flannel	pc	7	75.00		525.00
3	Ink, Refill, for Whiteboard Marker, Blue, 30mL	btls	7	165.00		1,155.00
4	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
5	Paper, Bond, A4, S-24, 80 gsm	reams	3	289.00		867.00
Specification: bright white, high premium quality						
6	Pen, Whiteboard Marker, blue,	pieces	15	50.00		750.00
TOTAL						4,954.00

Purpose: For research project materials and supplies.

Checked by: VIVIAN M. BALBARINO TWG - Office Supplies		Funds Available: ALICIA M. FLORES <i>UNIFAST</i> HEAD, BUDGET OFFICE	
Signature:	Prepared by: GENALYN M. APAS	Noted by: EUSEBIO R. LINA JR.	Approved by: PROSE IVY G. YEPES
Printed Name:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:	<i>Admin. Aide</i>		