



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CME**

Section/End-User: **Geecel F. Galvez**

Funding Source: **Trust Fund**

PR No.: **TF-2022-04-00439**

Date: **04-06-2022**

Category: **Office Furniture
& Fixture**

Project Title/Code: **20201050-1.97**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stainless Steel 30 in X 33 in	pc	1	18,000.00		18,000.00
Specification: Stainless Steel for Office Marker 30 in X 33 in						
TOTAL						18,000.00
Purpose: Office supplies and materials						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	GEECEL F. GALVEZ	MOISES NEIL V. SERIÑO		EDGARDO E. TULINO		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		