



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



STF-2021-10-01201

OPF 1888-  
 1890  
 11/9/21

## PURCHASE REQUEST

Dept./Office: **DAS**Section/End-User: **Policarpo C. Gumba Jr.**Funding Source: **Special Trust Fund**PR #: **STF-2021-10-01201**Date: **10-07-2021**Category: **Office Equipment**Project Title/Code: **DAS Office Equipment & Instructional Lab. Animal Projects**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Air conditioner</b>	unit	1	20,000.00	MANUEL D. GACUTAN JR.	20,000.00

**Specification:**

1.5 hp, window type (non-inverter). For installation at the DAS Conference Room.

<b>TOTAL</b>						<b>20,000.00</b>
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Purpose: For DAS Conference Use3.

Checked by:  <b>NORMAN O. VILLAS</b>  TWG - Office Equipment		Funds Available:  <b>ALICIA M. FLORES</b>  HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>POLICARPO C. GUMBA JR.</b>  END USER	Noted by:  <b>MANUEL D. GACUTAN JR.</b>  UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b>  PRESIDENT, VSU