

PR Number: STF-2024-11-03148

PPMP Number: PPMP-2025-111124-0787

Office: UR

Purpose: for commencement excercises for undergrdaute studenys and graduate students

No.	Item Name	Quantity	Quarter	MOP	Status
1	Medals (With No Engraving) - Big	40	1	Small Value Procurement	PO #: PO-STF-2025-05-0284 Bid Price: 350.00 Quantity: 40 Total Cost: 14,000.00 PO Amount: 100,750.00 Supplier: SUAREZ BROTHERS METAL ARTS, INC. Obligation Number: 02-206441-2025-05-1488 PO Qty: 40 NO DELIVERY
2	Medals, big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with r	105	1	Small Value Procurement	PO #: PO-STF-2025-05-0284 Bid Price: 350.00 Quantity: 105 Total Cost: 36,750.00 PO Amount: 100,750.00 Supplier: SUAREZ BROTHERS METAL ARTS, INC. Obligation Number: 02-206441-2025-05-1488 PO Qty: 105 NO DELIVERY
3	Medals, small gold plated with VSU seal & with engraving with 1.5 diameter and 31" long ribbon, wit	200	1	Small Value Procurement	PO #: PO-STF-2025-05-0284 Bid Price: 250.00 Quantity: 200 Total Cost: 50,000.00 PO Amount: 100,750.00 Supplier: SUAREZ BROTHERS METAL ARTS, INC. Obligation Number: 02-206441-2025-05-1488 PO Qty: 200 NO DELIVERY
4	Printing of Diploma Form (Sheepskin)	1500	1	Small Value Procurement	PO #: PO-STF-2025-05-0285 Bid Price: 38.50 Quantity: 1500 Total Cost: 57,750.00 PO Amount: 209,800.00 Supplier: JOSE CLAVANO INC. Obligation Number: 02-206441-2025-05-1487 PO Qty: 1500 Delivered Qty: 1500
5	Printing of Permanent record Envelope	3000	1	Small Value Procurement	PO #: PO-STF-2025-05-0285 Bid Price: 29.85 Quantity: 3000 Total Cost: 89,550.00 PO Amount: 209,800.00 Supplier: JOSE CLAVANO INC. Obligation Number: 02-206441-2025-05-1487 PO Qty: 3000 Delivered Qty: 2000

No.	Item Name	Quantity	Quarter	MOP	Status
6	Printing of Transcript of Record Form	50	1	Small Value Procurement	PO #: PO-STF-2025-05-0285 Bid Price: 1,250.00 Quantity: 50 Total Cost: 62,500.00 PO Amount: 209,800.00 Supplier: JOSE CLAVANO INC. Obligation Number: 02-206441-2025-05-1487 PO Qty: 50 Delivered Qty: 50