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PR-2024-1009-229363



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0554**PR No.: **GF-2024-10-02693**Date: **10-09-2024**Dept./Office: **ViSERDAC**Category: **Food & Food  
Ingredients**Section/End-User: **Charmagne Faith F. Capuno**Funding Source: **General Fund - MOOE**Project Title/Code: **Procurement 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Packed Meals for Lunch (200.00)</b>	packs	20	200.00		4,000.00
<b>Specification:</b>  Specification:  Includes the following: <ul style="list-style-type: none"> <li>• at least 2 main dish</li> <li>• at least 1 cup of rice</li> <li>• at least 1 drinks</li> <li>• at least fruit or dessert</li> </ul>						
2	<b>Snacks AM</b>	set	290	80.00		23,200.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of softdrinks</li> </ul>						
3	<b>Snacks PM</b>	packs	150	80.00		12,000.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of drinks</li> </ul>						
<b>TOTAL</b>						<b>39,200.00</b>
Purpose: for office use ; for seminar -workshop series						
Checked by:  <b>ALEXANDER L. CABRAL</b> TWG - Food & Food Ingredients				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	<b>CHARMAGNE FAITH F. CAPUNO</b>		<b>MOISES NEIL V. SERIÑO</b>		<b>PROSE IVY G. YEPES</b>	
Designation:			<b>UNIT HEAD, PROJECT LEADER</b>		<b>PRESIDENT, VSU</b>	