

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **Department of Civil Engineering**
 Project Code: **DCE-2023**
 Purpose: **for office use and maintenance**

Total Budget : **160,000.00**
 Funding : **GF-MOOE**
 PPMP #: **29-5-1692-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Nails, Finishing 1-1/2"	3	kilos	90.00	270.00	3											
Sub-Total				270.00												
Fuel & Lubricants																
Gasoline, Premium	50	liter	85.00	4,250.00	5	5	5	5	5	5	5	5		5	5	
Sub-Total				4,250.00												
Hardware																
Plywood, Marine, 1/4"(thickness) x 4' x 8'	5	piece	520.00	2,600.00	5											
Plywood, Marine, 3/4"(thickness) x 4' x 8'	5	piece	1,550.00	7,750.00	5											
Retractable Steel Tape, 5m	5	piece	350.00	1,750.00		5										
Paint Roller with handle, 9"	5	pcs	190.00	950.00	5											
Paint Thinner	1	gallon	500.00	500.00	1											
Lumber Pinewood, 2" x 4" x 8"	10	pc	250.00	2,500.00			10									
Plyboard, 3/4"	10	pcs	1,000.00	10,000.00	5	5										
Sub-Total				26,050.00												
IT Supplies and Equipment																
Epson 003 Ink Bottle for Epson L3150, YELLOW	3	btls	400.00	1,200.00	3											
Epson 003 Ink Bottle for Epson L3150, MAGENTA	3	btls	400.00	1,200.00	3											
Epson 003 Ink Bottle for Epson L3150, CYAN	3	btls	400.00	1,200.00	3											
Epson 003 Ink Bottle for Epson L3150, Black	10	btls	400.00	4,000.00	10											
ATX Power Supply (500W)	10	pieces	980.00	9,800.00	10											


General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ink, Epson 664 T664 Black and Color set (Black / Cyan / Magenta / Yellow) for Epson L405	2	set	1,500.00	3,000.00	2											
Ink, Epson 001 Cyan, Magenta, Yellow and Black (C,Y,M,K) set for L6170	2	set	1,600.00	3,200.00	2											
Sub-Total				23,600.00												
Medical & Dental Supplies & Equipment																
Povidone Iodine wound solution 7.5%/ gal	10	gallon	725.00	7,250.00	5	5										
Sub-Total				7,250.00												
Office Furniture & Fixture																
Steel Cabinet, 4 drawers, Dark Green	1	pcs	8,500.00	8,500.00	1											
Sub-Total				8,500.00												
Office Supplies																
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	5	pcs	192.00	960.00	2			2					1			
Alcohol, Isopropyl, 70% solution, 500mL	10	btls	140.00	1,400.00	2			2	2				2	2		
Cleanser, Powder, 500g, any scent	5	btls	76.00	380.00	2				2				1			
Cleaner, Glass, 500mL, spray type, any scent	10	btls	200.00	2,000.00		2			2		2		2		2	
Muriatic Acid concentrated scented	10	gal	350.00	3,500.00	2		2		2			2			2	
Date stamp, rubber, self-inking, with dater and custom text, 1" x 1-5/8"	1	pc	900.00	900.00	1											
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00	2				3							
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	5											
Disinfectant Cleaner, multi-surface, scented	3	gal	420.00	1,260.00	3											
Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity	3	pcs	1,400.00	4,200.00	3											
Folder, Sliding, Plastic, w/ binder, Long, transparent	25	pcs	10.00	250.00			25									
Index Tab, PVC self adhesive 6" x 1", 25pcs/box	20	set	78.00	1,560.00	20											
Paper, Bond, A4, S-24, 80 gsm	30	reams	289.00	8,670.00		30										
Pen, Sign, .5mm, Gel-type, Blue	50	piece	35.00	1,750.00	20			15			15					
Pen, Sign, .5mm, Gel-type, Red	10	piece	35.00	350.00	10											
Pen, Whiteboard Marker, black	20	pieces	50.00	1,000.00	5			5				10				
Pen, Whiteboard Marker, blue,	20	pieces	50.00	1,000.00	20											
Pin, Push, hammerhead type, asstd colors 50s/pack	1	boxes	35.00	35.00	1											
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	3	packs	750.00	2,250.00	3											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Record Book, Big, 300 pages	3	pcs	110.00	330.00		3										
Rubberband, #18, 350 gms/box	1	boxes	270.00	270.00		1										
Ring Binder, plastic, 10mm, 3/8" black	10	pieces	10.00	100.00		10										
Ring Binder, plastic, 22mm, 7/8" black	10	pieces	27.00	270.00	10											
Tape, Double Sided, 1" x 10m	5	rolls	35.00	175.00	5											
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00	5											
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00									10			
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00				2								
Toilet Bowl and Urinal Cleaner, at least 500mL	5	btls	125.00	625.00	5											
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00			25			25			25			25
Envelope, Expanding, with garter tie, blue, long	50	pc	15.00	750.00		15			15			10			10	
Mop Handle, steel	2	pieces	150.00	300.00	2											
Mop Rug, Heavy Duty, 100% cotton	2	pieces	90.00	180.00	2											
Data Filer, Big size, Legal	5	pieces	500.00	2,500.00	5											
Pilot G-2 05, Blue, 0.5mm	15	piece	75.00	1,125.00	15											
Chalk, White, Dustless, 100 pcs/box	20	boxes	75.00	1,500.00	20											
Sub-Total				43,193.00												
Grand Total				113,113.00												

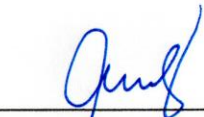
Prepared by:


LUZ JESARY P. BERMOY

Noted by:


EPIFANIA G. LORETO
Unit Head/Project Leader

Noted By:


ALICIA M. FLORES
Head, Budget Office DCE-301

Date: 08/31/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies



**ADVICE OF SUB-ALLOTMENT
CY 2022**

Major Final Output : **HIGHER EDUCATION**

February 24, 2022

Dept./Office/Center: **DEPARTMENT OF CIVIL ENGINEERING (DCE)**

The following allotments are made available in support to programs and projects for the Calendar Year 2022. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:


Supplies	106,700.00
Travel	21,633.33
Semi-Expendable Supplies	21,083.33
Other Professional Expense	2,750.00
Repair and Maintenance	5,500.00
Fuel	7,333.33
Representation Expense	
Other MOOE	
Other General Services	
TOTAL	165,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Noted By:


ALICIA M. FLORES 2/24
OIC Head of the Budget Office


LOUELLA C. AMPAC 2/24
Financial Management Director