



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 205-5-2709-2024-2-0-0

PR No.: GF-2023-08-01391

Date: 08-04-2023

Dept./Office: RMO

Category: IT Supplies and Equipment

Section/End-User: ELVIE D. BALBARINO

Funding Source: General Fund - MOOE

Project Title/Code: Risk Management Office PPMP 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Keyboard USB	pcs	2	400.00		800.00
<b>Specification:</b> ?Standard Keyboard with 104 Keys ?USB Connection ?Low Profile Key Caps ?Minimum Key Noise ?Laser Printing for Key Layout ?Spill Resistant Design						
2	External Hard Disk Drive (Portable, 1TB), USB 3.1	unit	2	3,500.00		7,000.00
<b>Specification:</b> ?Shock-absorbing ?Interface: USB 3.1 (Max.5Gb/s) ?Capacity: 1TB ?Texture: Plastic/Rubber ?Operating Voltage: DC 5V, 900mA ?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later						
3	VoIP, Telephone	unit	1	15,000.00		15,000.00
<b>Specification:</b> <b>Features</b> <ul style="list-style-type: none"> <li>• <b>Display:</b> White backlit, greyscale, 3.5-inch (396x162 pixels) display</li> <li>• <b>Call Appearance:</b> 16 voice lines</li> <li>• <b>Fixed Feature Buttons:</b> Messaging, Service, Directory, Hold/Resume, Transfer, Conference, Volume Control, Speakerphone, Headset, and Mute</li> <li>• <b>Navigation Keys:</b> Two-way navigation and select keys</li> <li>• <b>Programmable Line/Feature Keys:</b> 16 programmable keys that support either lines (such as directory numbers), or call features (such as speed dialing).</li> <li>• <b>Programmable Softkeys:</b> 4 buttons</li> <li>• <b>Button Module Expansion:</b> No</li> <li>• <b>Speakerphone:</b> Includes high-quality, 2-way speakerphone</li> </ul>						

