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PR-2022-0714-47007



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **BAC**PR No.: **GF-2022-07-00953**Date: **07-14-2022**Section/End-User: **Arjanery B. Antofina**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU COA-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	5	125.00		625.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Disinfectant Cleaner, multi-surface, scented	gal	2	420.00		840.00
3	Disinfectant Spray, 170g	can	1	280.00		280.00
4	Envelope, Mailing, white, long, 500pcs/box	box of 50's	1	395.00		395.00
5	Gel Ink Sign Pen 0.5, black	pcs	20	25.00		500.00
6	Gel Ink Sign Pen 0.5, blue	pcs	20	25.00		500.00
7	Gel Ink Sign Pen 0.5, red	pcs	20	25.00		500.00
8	Paper Clips Small Vinyl (33MM)	Box of 100's	2	35.00		70.00
9	Paper Clips Small Vinyl (50mm)	Box of 100's	2	40.00		80.00
10	Paper Cutter Knife, 6" steel blade, plastic handle, good quality	pcs	2	150.00		300.00
11	Puncher, Heavy Duty	pieces	2	450.00		900.00
12	Sharpener, Pencil Heavy Duty good qlty	pieces	1	350.00		350.00
Specification: Table Type						
13	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	1	105.00		105.00