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PR-2023-0912-144840



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 175-1-2395-2024-8-0-0

Dept./Office: LDHRAO

PR No.: STF-2023-09-02332

Date: 09-12-2023

Section/End-User: Arianne J. Caintic

Category: Printing Services

Funding Source: Special Trust Fund

Project Title/Code: LDHRAO-UniversityWide-2023

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|---|--|-------|--|--|---|------------------|
| 1 | Diploma Cover | piece | 200 | 100.00 | | 20,000.00 |
| Specification: Arlin Cloth bound, VSU golden color (Pantone 7548 C) with VSU Seal (2022) with corner holder inside back cover | | | | | | |
| TOTAL | | | | | | 20,000.00 |
| Purpose: University-Wide Activity 2024 | | | | | | |
| Checked by: ULDERICO B. ALVIOLA TWG - Printing Services | | | | Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE | | |
| Signature: | Requested by: ARIANNE J. CAINTIC | | Noted by: LUVILLA G. ALCOBER | | Approved by: EDGARDO E. TULIN | |
| Printed Name: | ARIANNE J. CAINTIC | | LUVILLA G. ALCOBER | | EDGARDO E. TULIN | |
| Designation: | END USER | | UNIT HEAD, PROJECT LEADER | | PRESIDENT, VSU | |