



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-1-834-2024-0-0-9

PR No.: STF-2024-02-00552

Date: 02-16-2024

Dept./Office: DOPAC

Category: Food & Food
Ingredients

Section/End-User: Susana B. Miñoza

Project Title/Code: Training-Seminar on Chemical
Waste Management and Safety in Chemical Laboratory

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals for Lunch (200.00)	packs	60	200.00		12,000.00
Specification: Specification: Includes the following: <ul style="list-style-type: none"> • at least 2 main dish • at least 1 cup of rice • at least 1 drinks • at least fruit or dessert 						
2	Snacks AM (#3)	packs	60	80.00		4,800.00
Specification: <ul style="list-style-type: none"> • Siopao • Mineral Bottled Water or Softdrinks 						
3	Snacks PM (#4)	packs	60	80.00		4,800.00
Specification: <ul style="list-style-type: none"> • Ham and Cheese Bread • Mineral Bottled Water or Soft-Drinks 						
TOTAL						21,600.00
Purpose: Food and Snacks during the Training on Chemical Waste Management and Safety in Chemical Laboratories						
Checked by:				Funds Available:		
Feb. 19, 2024 LYNETTE C. GIMAFRANCA				ALICIA M. FLORES		
TWG - Food & Food Ingredients				HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	SUSANA B. MIÑOZA	ELIZABETH S. QUEVEDO		DANIEL LESLIE S. TAN		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		