PPMP #: 161-1-1412-2021-7-0-0



### Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

Dept./Office: DARI

PR #: STF-2021-09-00860

Date: 09-06-2021

Section/End-User: Jo Jane D. Atok

Category: Office Furniture & Fixture

Funding Source: Special Trust Fund

Project Title/Code: ARIC-2021

| Item<br># | Item Description    | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|-----------|---------------------|------|-----|-----------|---------|------------|
| 1         | Office Name/Signage | unit | 1   | 85,000.00 |         | 85,000.00  |

Specification:

# **Advanced Research and Innovation Center**

- Platform Dimension: approx. 50 cm (H) x 780 cm (W)
- Font Style: Arial Bold (see picture for reference)
- · Material: Brass Alloy C46400 or equivalent
- Material thickness: at least 1/4 inch with a flat face and welded returns
- Style: Built-up Lettering
- Finish: Polished Brass (see picture for reference)
- Stainless steel rod fixing onto concrete wall of at least 10 cm away from the wall
- Size & height of letters should not exceed the platform (drawn to scale)
- · Lay-out can be provided but it is recommended for the supplier to visit location to ensure compatibility and exact fitting
- · Setting-up and installation provided by supplier
- Spaces (see picture for interpretation)

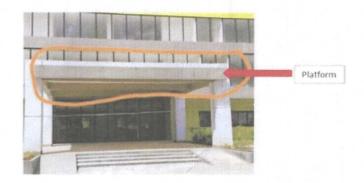
Left side: 25 cm from the first letter (A)

Right side: 25 cm from the last letter (r)

Top & Bottom: 10 cm from the letters

| 1              | And the second s |              |                                    |                  |  |
|----------------|--|--------------|------------------------------------|------------------|--|
|                | TOTAL  |              |                                    | 85,000.00        |  |
| Purpose: For o | office use   |              |                                    |                  |  |
| Checked by:    | NORMAN O. VILLA  | S            | Funds Available:  ALICIA M. FLORES |                  |  |
|                | TWG - Office Furniture &   | ixture       | HEAD, BUDGET OFFICE WINDS          |                  |  |
| Signature:     | Requested by:  | Noted by:    | ntalreta                           | Approved by:     |  |
| Printed Name:  | JO JANE D. ATOK  | MA. THERE    | ntulata<br>ESA P. LORETO           | EDGARDO E. TULIN |  |
| Designation:   | ENDUSER  | UNIT HEAD, P | PROJECT LEADER                     | PRESIDENT, VSU   |  |

#### Where to install?



#### Finish/Color Reference



Polished Brass

