



## PURCHASE REQUEST

Dept./Office: **OHACR**PR #: **GF-2021-12-01620**Date: **12-01-2021**Section/End-User: **Aniceta M. Lumacad**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **GASS-ACRO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White</b>	pieces	2	11,000.00	ANICETA M. LUMACAD	22,000.00

**Specification:**

?size of the product is W=46CM,L=62CM,H=133CM(1 inch=2.54CM),

? 37KG Pure steel product.

?The steel thickness of the file cabinet is 0.7-1.2mm

?4 Drawers steel vertical filing cabinet

<b>TOTAL</b>						<b>22,000.00</b>
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Purpose: Office supplies for ACRO

Checked by:  <b>NORMAN O. VILLAS</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>ANICETA M. LUMACAD</b>	Noted by:  <b>ELSIE E. SALAMAT</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU