



PURCHASE REQUEST

Dept./Office: **DQA**PR #: **GF-2021-09-00806**Date: **09-06-2021**Section/End-User: **Raul Anthony S. Valenzona**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **ODQA-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	AVR, 500W (IC Controlled)	unit	2	500.00		1,000.00
Specification: ?Power Output: 500 W ?Power Factor Correction (PFC): Active PFC with Value of 0.98 ?Fan Type: 1 x 120 mm Smart and Silent Fan Control 22 dBA ?Safety Standards: FCC, CB, CCC, TUV, CE, C-tick, EMI, EMC, S-Intertek, CPT-AB15						
2	Computer Keyboard USB	pcs	2	400.00		800.00
Specification: ?Standard Keyboard with 104 Keys ?USB Connection ?Low Profile Key Caps ?Minimum Key Noise ?Laser Printing for Key Layout ?Spill Resistant Design						
3	Ink, Epson 003,Genuine Black 65mL	btl	14	350.00		4,900.00
4	Ink, EPSON 003,Genuine Cyan 65mL	btl	14	350.00		4,900.00
5	Ink, EPSON 003,Genuine Magenta 65mL	btl	14	350.00		4,900.00
6	Ink, EPSON 003,Genuine Yellow 65mL	btl	14	350.00		4,900.00
7	Mouse, Wired, Optical, USB	pieces	2	210.00		420.00
Specification: ?USB Port Connectivity ?Sensor: Optical ?DPI: 1600 ?Work method: Wired ?Buttons: Left button, middle button, right button ?Scroll wheel direction: Two way ?Design highlights: Easy installation. 1600 DPI high-definition tracking engine. Anti-slip scroll wheel. Full-size, ambidextrous design						
TOTAL						21,820.00
Purpose: Office supply						

Checked by: MICHAEL ANTHONY JAY B. REGIS		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: RAUL ANTHONY S. VALENZONA	Noted by: EDITHA G. CAGASAN	Approved by: EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU