



## **PURCHASE REQUEST**

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Dept./Office: **FARMI**

PR #: **GF-2021-03-00107**

Date: **03-24-2021**

Section/End-User: **Vanessa May B. Milan**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **CC23.EFS.1720**

| Item #                                                | Item Description                                   | Unit   | Qty | Unit Cost | PAR/ICS          | Total Cost      |
|-------------------------------------------------------|----------------------------------------------------|--------|-----|-----------|------------------|-----------------|
| 1                                                     | Cable Tie, 8", 100 pcs/pack                        | packs  | 1   | 70.00     | ROMEL B. ARMECIN | 70.00           |
| <b>Specification:</b><br>2.5 x 200mm (Width x length) |                                                    |        |     |           |                  |                 |
| 2                                                     | Meter Stick, wood                                  | pcs    | 4   | 18.00     | ROMEL B. ARMECIN | 72.00           |
| 3                                                     | Muriatic Acid concentratedscented                  | gal    | 1   | 350.00    | ROMEL B. ARMECIN | 350.00          |
| 4                                                     | Net bags, fish net, 13" x 13"                      | pc     | 50  | 19.00     | ROMEL B. ARMECIN | 950.00          |
| 5                                                     | Paper, Bond, A4, S-24, 80 gsm                      | reams  | 2   | 289.00    | ROMEL B. ARMECIN | 578.00          |
| 6                                                     | Paper, Bond, Short, S-20, 70 gsm                   | reams  | 10  | 245.00    | ROMEL B. ARMECIN | 2,450.00        |
| 7                                                     | Pen, Permanent Marker, blue, fine tip              | pieces | 6   | 60.00     | ROMEL B. ARMECIN | 360.00          |
| 8                                                     | Pen, Ball, black                                   | pieces | 10  | 10.00     | ROMEL B. ARMECIN | 100.00          |
| 9                                                     | Pen, Ball, blue                                    | pieces | 100 | 10.00     | ROMEL B. ARMECIN | 1,000.00        |
| 10                                                    | Plastic bag (sando bag) 100pcs/pack large          | pack   | 1   | 95.00     | ROMEL B. ARMECIN | 95.00           |
| 11                                                    | Plastic bag (sando bag)100 pc./pack medium         | pack   | 1   | 65.00     | ROMEL B. ARMECIN | 65.00           |
| 12                                                    | Ring Binder, plastic, 84 38mm , 1-1/2" black       | pieces | 10  | 46.00     | ROMEL B. ARMECIN | 460.00          |
| 13                                                    | Rolled Paper Towel, 2 plys good qlty (Jumbo Towel) | rolls  | 6   | 88.00     | ROMEL B. ARMECIN | 528.00          |
| 14                                                    | Sticky Note, 2 x 3, Yellow                         | pads   | 4   | 79.00     | ROMEL B. ARMECIN | 316.00          |
| 15                                                    | Tape, Masking, 2" x 25 yards                       | rolls  | 4   | 95.00     | ROMEL B. ARMECIN | 380.00          |
| 16                                                    | Tape, Packaging, 2" x 100 yards, Tan               | rolls  | 2   | 55.00     | ROMEL B. ARMECIN | 110.00          |
| <b>TOTAL</b>                                          |                                                    |        |     |           |                  | <b>7,884.00</b> |

Purpose: For office use

|                       |                      |                           |                  |
|-----------------------|----------------------|---------------------------|------------------|
| Checked by:           |                      | Funds Available:          |                  |
| DOREEN B. ALBA        |                      | MYRNA S. PANCITO          |                  |
| TWG - Office Supplies |                      | HEAD, BUDGET OFFICE       |                  |
| Signature:            | Requested by:        | Noted by:                 | Approved by:     |
| Printed Name:         | VANESSA MAY B. MILAN | ROMEL B. ARMECIN          | EDGARDO E. TULIN |
| Designation:          | END USER             | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSD   |

3/25/21