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PR-2023-0809-136513



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2046-2023-6-0-8

PR No.: GF-2023-08-01483

Date: 08-09-2023

Dept./Office: DSS

Category: IT Supplies and
 Equipment

Section/End-User: Emelita S. Pausanos

Funding Source: General Fund - MOOE

Project Title/Code: DSS-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Magenta 65mL	btl	3	350.00		1,050.00
TOTAL						2,800.00

Purpose: office supplies

Checked by:

DIONESIO I. ESTUPA

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	EMELITA S. PAUSANOS	SUZETTE B. LINA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU