



OP# 1060
 7/14/21

PURCHASE REQUEST

Dept./Office: **ODCCE**PR #: **GF-2021-03-00079**Date: **07-08-2021**Section/End-User: **Angelica P. Baldos**Category: **Labor Services**Funding Source: **General Fund - MOOE**Project Title/Code: **CCE-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Aircon, Maintenance	unit	1	23,000.00		23,000.00

Specification:

Aircon Maintenance & Refrigerants

-Preventive Maintenance services for 4 units Window Type & 4 units Split Type Aircon

-Refill, refrigerant

-Capacitor Window Type AC, (30+30UF/450V)

-Other materials needed for replacement

-Labor, Parts and Materials for the installation of window type aircondition at the 2nd floor CCE Bldg

TOTAL						23,000.00
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Purpose: For office use and maintenance

Checked by:

MARLON G. BURLAS

TWG - Labor Services

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ANGELICA P. BALDOS	ANGELICA P. BALDOS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU