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PR-2025-0414-266852



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-041025-1093**PR No.: **GF-2025-04-00501**Date: **04-15-2025**Dept./Office: **DHM**Category: **Office Furniture
& Fixture**Section/End-User: **Noessa C. David**Funding Source: **General Fund - MOOE**Project Title/Code: **DHM-PPMP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal cabinet	pc	1	12,800.00	SYRENE P. NAYRE	12,800.00
Specification: with dual sliding glass door lock 185cm H x 90cm W x 46cm D						
TOTAL						12,800.00
Purpose: For office use						
Checked by: VIVIAN V. BALBARINO TWG - Office Furniture & Fixture <i>on 4/22/25</i>				Funds Available: ALICIA M. FLORES <i>201-25</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	NOESSA C. DAVID	SYRENE P. NAYRE		PROSELY G. YEPES		
Designation:		UNIT HEAD / PROJECT LEADER		PRESIDENT, VSU		