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PR-2024-1213-240867



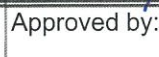
Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-111424-0792**Dept./Office: **OP**PR No.: **STF-2024-12-03293**Date: **12-13-2024**Section/End-User: **Les Andre B. Pamaos**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **OP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Contingency Fund	lot	1	100,000.00		100,000.00
Specification: 10% of Total Cost						
2	Fireworks Display (University activities)	lot	3	50,000.00		150,000.00
3	Lei Necklace	piece	100	200.00		20,000.00
Specification: Specification: • Cloth • Green/Gold/Yellow						
4	Printing of Tarpaulin	piece	1	5,000.00		5,000.00
Specification: Gymnatorium: 1pc - 10x10ft 2pcs - 9x18ft Campus Billboards 1pc- 9x9ft 2pcs - 4.5x8ft						
5	Stage Decorations	day	1	25,000.00		25,000.00
TOTAL						300,000.00

Purpose: For VSU visitors/guests

Checked by:  VIVIAN V. BALBARINO		Funds Available:  ALICIA M. FLORES 908-CF	
TWG - Office Supplies 80 12/11/24		HEAD, BUDGET OFFICE	
Signature:	Prepared by:  LES ANDRE B. PAMAOS	Noted by:  CORAZON A. PADILLA	Approved by:  PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU