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PR-2024-1010-229794



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0479**Dept./Office: **VIHS**PR No.: **GF-2024-10-02883**Date: **10-10-2024**Section/End-User: **Mark John M. Managbanag**Category: **Printing Services**Funding Source: **General Fund - MOOE**Project Title/Code: **IHS - DTE - 2025 (GAA)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Conduct of Arts Culmination Program 2025 - Tarpaulin printing for the backdrop and stage decoration	pc	1	1,500.00		1,500.00
Specification: size: 8 x 12"						
2	Conduct of Honors Program and Parents Consultation (First Quarter) SY 2025-2026 - Tarpaulin printing	pc	1	1,500.00		1,500.00
Specification: size: 8 x 12"						
3	Conduct of Honors Program and Parents Consultation (Third Quarter) - Tarpaulin printing for the back	pc	1	1,500.00		1,500.00
Specification: size: 8 x 12"						
4	Conduct of Student Onboarding SY 2025 - 2026 - Tarpaulin printing for the backdrop and stage decorat	pc	1	1,500.00		1,500.00
Specification: size: 8 x 12"						
TOTAL						6,000.00
Purpose: upcoming events						
Checked by:				Funds Available:		
VIVIAN V. BALBARINO				ALICIA M. FLORES		
TWG - Printing Services				HEAD, BUDGET OFFICE		

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MARK JOHN M. MANAGBANAG	LEO A. MAMOLO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU