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PR-2024-0611-202641



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-060524-0173**PR No.: **STF-2024-06-01257**Date: **06-11-2024**Dept./Office: **PO**Category: **Professional Services**Section/End-User: **Roslyn T. Solano**Project Title/Code: **Ceremonial Groundbreaking of VSU Infrastructure Projects**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Stage Decoration for Ground Breaking Ceremony	lot	1	8,000.00		8,000.00
Specification: with ornamental Plants Assorted cut flowers assorted cut foliage Flower foam						
TOTAL						8,000.00

Purpose: For the Groundbreaking Ceremony of VSU Infrastructure Projects

Checked by:

ELIZABETH S. QUEVEDO

Funds Available:

ALICIA M. FLORES

TWG - Professional Services

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ROSLYN T. SOLANO	TONI MARC L. DARGANTES	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU