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PR-2025-0901-294355

9-E-15



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-081125-1366**PR No.: **TF-2025-09-01193**Date: **09-01-2025**Dept./Office: **DBM**

Category: **Office Supplies
and General Merchandise
Products**

Duration: **2025-08-01
to
2026-08-31**

Section/End-User: **Sheillo G. Catorce**Funding Source: **Trust Fund**Project Title/Code: **Trust Fund 20201050-3.1.1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Plastic ID Holders with lanyard	pc	30	50.00		1,500.00
Specification: • 5 in x 7 in						
TOTAL						1,500.00
Purpose: For project used: VSU-LIYAB Project						
Checked by: DOREEN B. ALBA				Funds Available: NICK FREDDY R. BELLO		
TWG - Office Supplies and General Merchandise Products				HEAD, ACCOUNTING OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	SHEILLO G. CATORCE	JULIE BEE M. AGUINALDO		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		