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PR-2024-1104-232811



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-100324-0511**PR No.: **GF-2024-11-03089**Date: **11-04-2024**Dept./Office: **CME**Category: **Food & Food  
Ingredients**Duration: **2024-08-16  
to  
2025-02-15**Section/End-User: **Geecel F. Galvez**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-FTP-2024-2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Dinner (Buffet Style) Menu#1</b>	pcs	40	300.00		12,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Sweet and Sour Fish</li> <li>• Chicken Adobo</li> <li>• Embutido</li> <li>• Fruits</li> <li>• Salad</li> <li>• Rice</li> <li>• Soft drinks</li> </ul> <p>With free venue for dining (tables and chairs)</p> <p>Buffet Style</p>						
2	<b>Lunch (Buffet Style) Menu#3</b>	person	50	250.00		12,500.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Rice</li> <li>• Chicken Adobo</li> <li>• Chopsuey</li> <li>• Steamed Fish</li> <li>• Pasta</li> <li>• Melon juice</li> </ul> <p>With free venue for dining (tables and chairs)</p>						
3	<b>Snacks AM</b>	set	80	80.00		6,400.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of softdrinks</li> </ul>						
4	<b>Snacks PM</b>	packs	80	80.00		6,400.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> </ul>						

• one serving of drinks

TOTAL

37,300.00

Purpose: for project use

Checked by:

ALEXANDER L. CABRAL

Funds Available:

ALICIA M. FLORES

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

GEECEL F. GALVEZ

Noted by:

MOISES NEIL V. SERIÑO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE MY G. YEPES

PRESIDENT, VSU