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PR-2022-0902-59643



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **GF-2022-09-01328**Date: **09-02-2022**Dept./Office: **OIMD**Category: **IT Supplies and Equipment**Section/End-User: **Nancy D. Abunda**Funding Source: **General Fund - MOOE**Project Title/Code: **OHIMD-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Black C13T05A100 for Epson Copier ProWF-C878R	pack	1	8,000.00		8,000.00
2	Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	box of 50's	1	9,000.00		9,000.00
3	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
6	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
7	Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	box of 50's	1	9,000.00		9,000.00
8	Ink, Yellow C13T05A400 for Epson Copier ProWF-C878R	pack	1	9,000.00		9,000.00
<b>TOTAL</b>						<b>42,000.00</b>

Purpose: These are needed for the office.

Checked by:  <b>MICHAEL ANTHONY JAY B. REGIS</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>NANCY D. ABUNDA</b>	Noted by:  <b>NANCY D. ABUNDA</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>NANCY D. ABUNDA</b>	<b>NANCY D. ABUNDA</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>