

SCAN HERE



PR-2024-1010-229659



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0739**Dept./Office: **DALL**PR No.: **GF-2024-10-02825**Date: **10-10-2024**Section/End-User: **Ma. Isalie A. Notarte**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DALL Advance Education for 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	11	200.00		2,200.00
2	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	11	220.00		2,420.00
3	Chalk, White, Dustless, 100 pcs/box	boxes	100	75.00		7,500.00
4	Fabric Conditioner, 1L, any scent	btls	6	415.00		2,490.00
5	Foldable easy squeeze mop	pc	2	400.00		800.00



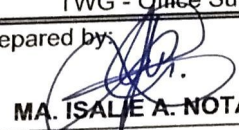

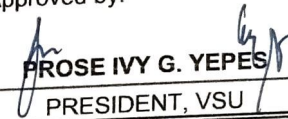
Specification:

- Foldable Sponge Mop Water Absorber with Squeezer, Super-absorbent easy squeeze mop
- >anti-rust cleaner that fully flushes out water instantly.
- >its 45-degree angle and plate makes it more efficient to use
- >60 inches



6	Ink, for stamp pad, violet, 30mL, w/ applicator	blls	3	35.00		105.00
7	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	6	150.00		900.00
8	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	1	1,500.00		1,500.00
TOTAL						17,915.00

Purpose: DALL_Advance Ed._Office Supplies for 2025

Checked by:		Funds Available:	
 VIVIAN V. BALBARINO TWG - Office Supplies 8/10/24		 ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
	 MA. ISALBE A. NOTARTE	 MARIA VANESSA E. GABUNADA UNIT HEAD, PROJECT LEADER	 PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			