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PR-2023-0912-144834



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 26-5-1232-2023-8-0-8

Dept./Office: ITEEM

PR No.: GF-2023-09-02329

Date: 09-12-2023

Section/End-User: Cecilio M. Benitez

Category: toner

Funding Source: General Fund - MOOE

Project Title/Code: ITEEM HIGHER EDUCATION

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	HP, Laser Jet 107a Toner HP 107A (W1107A), Black	pcs	4	3,250.00		13,000.00
	TOTAL					13,000.00

Purpose: FOR OFFICE USE

Checked by: DIONESIO I. ESTUPA TWG - toner		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature: Printed Name: CECILIO M. BENITEZ Designation: END USER	Requested by: CECILIO M. BENITEZ END USER	Noted by: ELIZA D. ESPINOSA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU