



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **USSO**

PR #: **STF-2020-10-00634**

Date: **10-16-2020**

Section/End-User: **Meriam M. Luna**

Category: **IT Supplies and Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **ADMISSION Office - VSU CAT Fees**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	7	1,080.24		7,561.68
2	Ink, Gestetner DX2430M, Reisograph Copy Printer Master. 390g	piece	4	1,960.00		7,840.00
3	Laptop 14" (i5)	unit	3	44,000.00		132,000.00

Specification:

- Processor: Intel Core i5-1035G1 Processor 1.0 GHz 6M Cache, up to 3.60 GHz or higher
- Operating system: Windows 10 Home
- Memory: 4GB Onboard memory, 1 x SO-DIMM socket (for expansion)
- Display: 14.0" (16:9) LED-backlit FHD (1920x1080) 60Hz Anti-Glare Panel with 45% NTSC
- Video Processor: NVIDIA GeForce MX330 , with 2GB GDDR5 VRAM
- Storage: 512GB PCIe Gen3 x2 SSD

TOTAL						147,401.68
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Purpose: for office use

Checked by:	Funds Available:
MICHAEL ANTHONY JAY B. REGIS	MYRNA S. PANCITO
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MERIAM M. LUNA	NANCY V. DUMAGUING	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU