



PURCHASE REQUEST

Dept./Office: DBS
PR No.: GF-2022-11-02247
Date: 11-08-2022
Section/End-User: Alma . Gofredo
Category: Transportation
Duration: 2022-07-01
to
Funding Source: General Fund - MOOE
Project Title/Code: VSU-IP-2022-6
2025-06-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	1	5,000.00	ANALYN M. MAZO	5,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

TOTAL						5,000.00
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Purpose: Deliver & present with PAMB

Checked by:

MARLON G. BURLAS

TWG - Transportation

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ALMA . GOFREDO

END USER

UNIT HEAD, PROJECT LEADER

ANALYN M. MAZO

EDGARDO E. TULIN

PRESIDENT, VSU