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PR-2022-0302-17901

Philippines

UNIVERSITY

, Leyte



GF-2021-11-01522

PURCHASE REQUEST

PR #: GF-2021-11-01522

Date: 11-12-2021

Dept./Office: GAD

Category: Office Furniture & Fixture

Section/End-User: Letty Jean C. Lor

Project Title/Code: GAD Furniture and Fixtures (CO Savings)

Funding Source: General Fund - CO

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Name/Signage	unit	2	85,000.00		170,000.00

Specification:

~~Advanced Research and Innovation Center~~

Gender Resource Center

- Platform Dimension: approx. 50 cm (H) x 780 cm (W)
- Font Style: Arial Bold (see picture for reference)
- Material: Brass Alloy C46400 or equivalent
- Material thickness: at least 1/4 inch with a flat face and welded returns
- Style: Built-up Lettering
- Finish: Polished Brass (see picture for reference)
- Stainless steel rod fixing onto concrete wall of at least 10 cm away from the wall
- Size & height of letters should not exceed the platform (drawn to scale)
- Lay-out can be provided but it is recommended for the supplier to visit location to ensure compatibility and exact fitting
- Setting-up and installation provided by supplier
- Spaces (see picture for interpretation)

Left side: 25 cm from the first letter (A)

Right side: 25 cm from the last letter (r)

Top & Bottom: 10 cm from the letters

2	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	5	11,000.00		55,000.00
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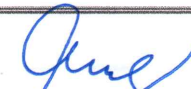

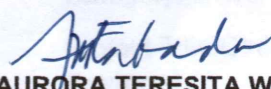
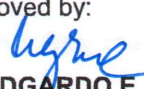
Specification:

- ?size of the product is W=46CM, L=62CM, H=133CM (1 inch=2.54CM),
- ? 37KG Pure steel product.
- ?The steel thickness of the file cabinet is 0.7-1.2mm
- ?4 Drawers steel vertical filing cabinet

3	Zebra Roller Blinds Pleated	rolls	70	1,300.00		91,000.00
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Specification:

- ?Color: Beige
- ?Size: 120 cm x 160 cm (LxW)

		TOTAL								316,000.00	
Purpose: For office use											
Checked by:  NORMAN O. VILLAS / LEO mmm GW						Funds Available:  ALICIA M. FLORES ^{gro} _{CR-LO GRC}					
TWG - Office Furniture & Fixture						HEAD, BUDGET OFFICE					
Signature:	Requested by: 			Noted by: 			Approved by: 				
	Printed Name: LETTY JEAN C. LOR			Printed Name: MARIA AURORA TERESITA W. TABADA			Printed Name: EDGARDO E. TULIN				
Designation:	END USER			UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU				