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PR-2023-1013-151097



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **89-3-2857-2023-8-0-1**PR No.: **IGP-2023-10-02517**Date: **10-13-2023**Dept./Office: **OHURS**

Category: **IT Supplies and
Equipment**

Section/End-User: **Princess L. Fernandez**Funding Source: **Income Generating Project**Project Title/Code: **URS IGP 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink Pump Unit: KZ30	pc	1	4,692.00		4,692.00
2	RISO Ink	box of 50's	39	2,300.00		89,700.00
Specification: ?RISO Ink KZ type						
3	RISO Master Roll	box of 50's	30	1,320.00		39,600.00
Specification: ?RISO Master Roll KZ B4						
4	RISO Rubber; Tension, part# 035-18108-203	pc	1	585.00		585.00
5	stripper Pad, part# 020-11711-106	pc	1	740.00		740.00
TOTAL						135,317.00

Purpose: Office Use

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	FRINCESS L. FERNANDEZ	CHRISTY M. DESADES	DANIELA L. TAN EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU