



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DPhys**

PR No.: **GF-2022-03-00232**

Date: **03-17-2022**

Section/End-User: **Dheyvid C. Facundo**

Category: **Office Supplies**

Duration: **2021-04-01**
to

Funding Source: **General Fund - MOOE**

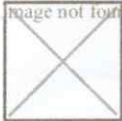
Project Title/Code: **VSU-IP-2021-7**

2022-03-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folder, Pressboard, US, Blue, Long	pieces	50	30.00	REV RHIZZA L. AURE	1,500.00
2	Folder, Pressboard, US, Yellow, Long	pieces	50	30.00	REV RHIZZA L. AURE	1,500.00
3	Multi-Purpose Glue, 130 g	btll	5	60.00	REV RHIZZA L. AURE	300.00
4	Paper Cutter, wood, A4 size	piece	1	625.00	REV RHIZZA L. AURE	625.00
5	Pen, Ball, blue	pieces	100	10.00	REV RHIZZA L. AURE	1,000.00
6	Post it	pieces	150	20.00	REV RHIZZA L. AURE	3,000.00

Specification:

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7	Scissors, 8" heavy duty, good quality	pieces	5	75.00	REV RHIZZA L. AURE	375.00
TOTAL						8,300.00

Purpose: for office use

Checked by: ALICIA M. FLORES		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by: DHEYVID C. FACUNDO	Noted by: REV RHIZZA L. AURE	Approved by: EDGARDO E. TULIN
Printed Name:	DHEYVID C. FACUNDO	REV RHIZZA L. AURE	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU