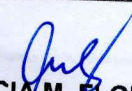
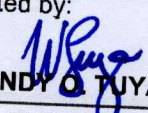
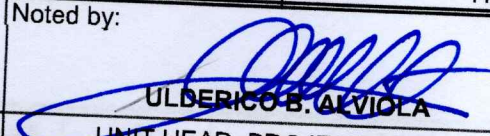
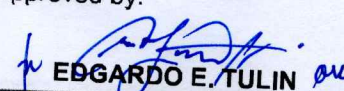




PURCHASE REQUEST

Dept./Office: **MMDC**PR #: **STF-2021-11-01530**Date: **11-15-2021**Section/End-User: **Windy O. Tuyan**Category: **Printing Services**Funding Source: **Special Trust Fund**Project Title/Code: **IO-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Additional Tarp	pcs	4	576.00		2,304.00
Specification: • Tarp • 6x8ft						
2	Centra Hand Washing	pcs	50	100.00		5,000.00
Specification: • Centra board with sticker • 2x.5ft						
3	Distancing Poster	pcs	5	243.60		1,218.00
Specification: • Tarp • 3.5x5.8ft						
4	Door Entrance Poster	pcs	5	235.00		1,175.00
Specification: • tarp • 5.6x3.5ft						
5	Door Sign 1 and Door Sign 2	pcs	2	278.40		556.80
Specification: • tarp • 5.8x4ft						
6	Floor Sticker Distancing	ft	100	50.00		5,000.00
Specification: • 1 x 1 ft • sticker						
7	Floor Sticker One Way	ft	100	50.00		5,000.00
Specification: • 1 x 1 ft						

sticker					
8	No Congregation	pc	1	240.00	
Specification: • tarp • 5x4ft					
9	Traffic Sign 1 and Traffic Sign 2	pcs	2	108.00	
Specification: • Tarp • 5.6x1.6ft					
10	Wall Banner	pcs	30	144.00	
Specification: • tarp • 3x4ft					
TOTAL					25,029.80
Purpose: For office use.					
Checked by:  JED ASAPH D. CORTES TWG - Printing Services				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:		Approved by:	
Printed Name:	 WINDY O. TUYAN	 ULDERICO B. ALVIOLA		 EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	