

VSUHS

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PR-2022-0513-32305



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DARI**

PR No.: **GF-2022-05-00546**

Date: **05-13-2022**

Section/End-User: **Jo Jane D. Atok**

Category: **Office Furniture  
& Fixture**

Funding Source: **General Fund - MOOE**

Project Title/Code: **ARICenter-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,</b>	pc	4	12,000.00		48,000.00

**Specification:**

- Display Cabinet, Filing Cabinet
- Dimensions: 900mm x 450mm x 1850mm
- Powder coated
- Adjustable shelves

	<b>TOTAL</b>					<b>48,000.00</b>
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Purpose: For office use.

Checked by:  <b>LEO A. MAMOLO</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>JO JANE D. ATOK</b>	Noted by:  <b>MA. THERESA P. LORETO</b>	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>JO JANE D. ATOK</b>	<b>MA. THERESA P. LORETO</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>