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PR-2023-0809-136528



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-5-834-2024-7-0-0

Dept./Office: **DOPAC**PR No.: **GF-2023-08-01489**Date: **08-09-2023**Section/End-User: **Susana B. Miñoza**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DoPAC Higher Education**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper shredder machine, heavy duty	pieces	1	12,000.00	ELIZABETH S. QUEVEDO	12,000.00

Specification:

?Shred Type: Cross Cut

?Maximum Sheet capacity(70gsm) : 10 Sheets

?Waste Container capacity: 21 Liters

?Power Source: 220 - 240 VAC

	TOTAL					12,000.00
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Purpose: Office use

Checked by:

NILO L. LEORNA

Funds Available:

ALICIA M. FLORES

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	SUSANA B. MIÑOZA	ELIZABETH S. QUEVEDO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU