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PR-2024-0216-179227



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 26-5-1132-2024-0-0-1

Dept./Office: ITEEM

PR No.: GF-2024-02-00540

Date: 02-20-2024

Section/End-User: Shaira B. Manapsal

Category: toner

Funding Source: General Fund - MOOE

Project Title/Code: Advanced Education

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	HP, Laser Jet 107a Toner HP 107A (W1107A), Black	pcs	2	3,250.00		6,500.00
	TOTAL					6,500.00

Purpose: For office use

Checked by:

DIONESIO I. ESTUPA

TWG - toner

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

SHAIRA B. MANAPSAL

Noted by:

TEOFANES A. PATINDOL

UNIT HEAD, PROJECT LEADER

Approved by:

DANIEL LESLIE S. TAN

PRESIDENT, VSU