



PURCHASE REQUEST

Dept./Office: **OVPREI**PR #: **GF-2021-11-01461**Date: **11-02-2021**Section/End-User: **Marilou L. Sta. Iglesia**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI.A.III.C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer 3-in-1	unit	1	9,300.00		9,300.00

Specification:

- ?with CIS Filled with Inks
- ?Compact integrated tank design
- ?High yield ink bottles
- ?Spill-free, error-free refilling
- ?Wi-Fi, Wi-Fi Direct
- ?Borderless printing up to 4R

	TOTAL					9,300.00
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Purpose: For office use

Checked by: MICHAEL ANTHONY JAY B. REGIS		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 MARILOU L. STA. IGLESIA	 MA. JULIET C. CENIZA	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU