



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **GRC**

PR No.: **GF-2022-06-00840**

Date: **06-20-2022**

Section/End-User: **Letty Jean C. Lor**

Category: **Trainings**

Funding Source: **General Fund - MOOE**

Project Title/Code: **GAD/GRC**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|---------------------------------|------|-----|-----------|-------------------|------------|
| 1 | Accommodation and Meals Package | pc | 20 | 4,500.00 | LETTY JEAN C. LOR | 90,000.00 |

Specification:

Accommodation and Meal package per person for GAD/GRC Training/Workshop/Seminar for 2 days and 1 night.

Inclusions:

Room accommodation

Venue and Sounds

Internet Connection

Snacks & Coffee/Water

Meals

| | | | | | | |
|--------------|--|--|--|--|--|------------------|
| TOTAL | | | | | | 90,000.00 |
|--------------|--|--|--|--|--|------------------|

Purpose: Accommodation and Meal package for GAD Agenda Planning Workshop on June 27-28, 2022

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| Checked by: JULIUS B. CERNA TWG - Trainings | Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE |
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|--|--|---|--|
| Signature: Printed Name: LETTY JEAN C. LOR Designation: END USER | Requested by: LETTY JEAN C. LOR END USER | Noted by: MARIA AURORA TERESITA W. TABADA UNIT HEAD, PROJECT LEADER | Approved by: EDGARDO E. TULIN PRESIDENT, VSU |
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