

SCAN HERE



PR-2024-1008-229216



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0619**PR No.: **STF-2024-10-02636**Date: **10-23-2024**Dept./Office: **CN**Category: **Food & Food
Ingredients**Section/End-User: **Guada Fe D. Amihan**Project Title/Code: **CoN Procurement 2025 Conduct of
Pinning Ceremony AY 2024-2025**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Dinner Buffet	person	60	250.00		15,000.00
Specification: <ul style="list-style-type: none"> • Rice • 2 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) or 1 Dish of Any (Pork, Beef, Chicken, Fish/Seafood) & 1 Dish of vegetables or noodles • Fruits or Dessert • Drinks • Buffet Style 						
2	Snacks PM (#4)	packs	60	80.00		4,800.00
Specification: <ul style="list-style-type: none"> • Ham and Cheese Bread • Mineral Bottled Water or Soft-Drinks 						
TOTAL						19,800.00
Purpose: CoN Procurement 2025 Conduct of Pinning Ceremony AY 2024-2025						
Checked by: ALEXANDER L. CABRAL TWG - Food & Food Ingredients				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	GUADA FE D. AMIHAN	CHRISTIAN VIE P. BALDONADO		PROSELY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		